

**PLANNED OUTAGE COORDINATION PROCESS (POCP)  
INDUSTRY REVIEW WORKSHOP  
3<sup>rd</sup> May 2006**

**TIME:**

9.30 – 4.00

**VENUE:**

Level 7 Boardroom, Transpower House, 96 The Terrace, Wellington

**INVITED PARTICIPANTS:**

Mark Pearce (Chair), Chris Sadler (Vector), Rick Liew (Contact), Greg Salmon (Meridian), James Denham (Genesis), Tim Dobbs (Mighty River), Richard Spearman (Trustpower), Brendan Olsen (Grid Owner), Ray Basher (Grid Owner), Greg Spence (System Operator), Grant Tuffery (System Operator), Alan Jenkins (ENA), Richard Clark (RedSpider), Stephanie Wenman (Project Mgr)

**AGENDA:**

Time	Agenda Item
9.30 – 9.45	Coffee/tea Review the agenda Apologies
9.45 – 10.30	Minutes and action points from previous meeting on 5 April <ul style="list-style-type: none"> <li>• Action Point 3 - Report back from Greg Spence</li> <li>• Action Point 11 - Progress report from Richard Clark</li> <li>• Action point 8 – Proposed Rules change re Operational Communications</li> <li>• Action Point 9 - Review updated Business Rules</li> <li>• Definition of “potential EGR issue”</li> </ul>
10.30 – 10.45	Morning tea
10.45 – 11.15	Continue discussion on action points from previous meeting
11.15 – 12.00	POCP Governance <ul style="list-style-type: none"> <li>- Structure/format for ongoing POCP governance</li> <li>- Ongoing Business Rules</li> <li>- Ongoing database management</li> </ul>
12.00 – 12.30	POCP Operational Meetings <ul style="list-style-type: none"> <li>- Action point 10 from previous meeting</li> </ul>
12.30 – 1.15	Lunch
1.15 – 2.00	Stakeholder management e.g. EC, major users, interested parties
2.00 – 2.45	Reviewing all outstanding issues
2.45 – 3.00	Afternoon tea
3.00 – 4.00	Next steps: <ul style="list-style-type: none"> <li>- How to progress any outstanding issues/action points</li> <li>- Need for any further meeting</li> </ul>



**T R A N S P O W E R**